Attendees: *Bernie Simpson, Tom Abernethy, Louis Poirier, Dave Farough, James Dicks, Theresa Arsenault, Allan Braun, Jeff Boucher, Phil Cassidy, Lindsay Temple*

Observers: *Amy Johnston*

*Regrets: Chantal Fowler, Mike Rochette, Clay Dawdy*

| **Agenda Items** | **Discussion** | **Action** |
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| 1. Welcome | Bernie opens the meeting at 5:45 pm.  Bernie mentions summer break  Louis suggests not taking a summer break but just working a reduced schedule. Consensus suggests a meeting in May for fiscal year end and one at the end of August to ramp up for registration and AGM. |  |
| 1. Minutes | Louis submitted the minutes from the January 29th, 2015 meeting in advance.  The minutes from the February 17th, 2015 emeeting will be sent out with the minutes from this meeting. | Allan proposes that the January minutes be accepted as presented, Jeff seconds the motion  Approved unanimously |
| 1. Financial Update | Tom Abernethy presents financials (Income Statements and Balance Sheet).  Tom mentioned that programs should aim for balance but not hide their surpluses all programs have benefitted from others surpluses in the past and as such they shouldn’t increase year end spending only to avoid contributing to NCD.  Tom also mentioned that the deal with various ski hills can change. Calabogie may not have as generous a deal in the future.  Tom discusses the possibility of providing a $500 to NCD volunteers attending the WSC in Snomass, Colorado decision to be made next meeting once the budget is set. | Phil proposes the finances be accepted as presented, seconded by Jeff  Approved unanimously |
| Meal & Break | Bernie moves to break for dinner |  |
| 1. Program reports | Cascades, Ski Hawks, Calabogie and Pakenham programs submitted reports ahead of the meeting. A report from the OCTC day was also distributed in advance of the meeting.  Discussion surrounding the potential inclusion of an WSC rep. The group suggested Phil but Phil has other board responsibilities. Tom suggested that Michelle Bavington could take that role. Phil said that materials (reports and financials) may be presented by someone else but he may be the only one at meetings.  Discussion surrounding difficulties with True Patriot Love only providing monies at the last minute. This is challenging since it is such a large portion of the funding.  Discussion surrounding how WSC has recruited skiers to the Calabogie program, Tom mentioned how great the WSC, Community Living day and OCTC day are at recruiting new people and reaching out to the community.  Discussions about the new veteran’s affairs minister and the possibility of obtaining money from that department next year. Louis asked if Heritage Canada has ever been approached for funds, they are usually the government department that sponsors large regional, national and international events. The funding is generous and usually well in advance to allow organizers to build from that base. | The reports are accepted as presented |
| 1. Festival 2015 | James provides a festival update. 16 CADS NCD members are attending (10 funded from NCD), more than from any other division. Overall festival attendance is way down this year. James is collecting silent auction items. Tom mentioned that the NCD funded individuals need to produce receipts for the value of the subsidy. That’s easy for most but Pakenham match the NCD funding so they will need to provide receipts for the full amount. |  |
| 1. Fundraising | Edelweiss raffle is almost all sold. Silent auction at the banquet as well and we have some larger prizes than in years past.  Bernie raised the possibility of a program golf tournament or other large division fundraiser.  Bernie asked about the Halloween bash, numbers are way down this year but it is continuing. |  |
| 1. CPC Grants | James provided an update. There was a miscommunication on the reporting requirements but the loop was closed to obtain the final funding portion from 2011-12 ($1200).  2014-15 equipment was purchased, James is working on the reporting. There was a change in the order because the sliders were difficult to acquire so a new Mountain Man was acquired for Cascades.  Cascades has a potential sponsor that will likely be interested in sponsoring a Mountain Man sit ski.  Bernie suggested that there may be limitations for sponsorship on CPC equipment. James will look into it. |  |
| 1. Awards | Bernie, Linda Scott for NS and Allison from Edmonton are on the National Committee. Over 20 nominations for the awards this year. No nominees for the Bob Gilmour award so it will go unawarded this year. |  |
| 1. Mountain Trip | Approximately 90 on the trip, about 80 on the buses. Snacks will be available on the bus, NCD is covering the buses. Suggesting an online registration in the future, west end was mostly registered online. Two emergency drivers, Jeff and Mike Rochette. Lindsay volunteered to organize the mountain trip for next year. |  |
| 1. Swag | Bernie still has vests, blankets and other small items.  Jeff will follow up with Deanna about ordering the jackets for next season. |  |
| 1. Items added to the Agenda | None |  |
| 1. Round Table | Phil mentioned Mike’s request to attend the adaptive sports conference Oregon. How is this different from Festival? Can we host this in the NCD?  Calabogie has applied to host Eastern Pre-course next year but other hills in Quebec are applying as well.  Allan requested information on adaptive snowboarding; Phil will provide that to Allan from Neil George at Calabogie.  Phil is requesting a repository for information such as this for now he is keeping it but it is not shared.  Bernie is working on the website that may be included there. WordPress  Phil mentioned that WordPress is excellent for communication but not great for sharing files. It is also low cost. |  |
| 1. Next Meeting | The next meeting will be on May 13th, 2015 |  |
| 1. Adjournment | Bernie proposes closure of the meeting |  |