**Attendees: *James Dicks, Bernie Simpson, Tom Abernethy, Keith Blimkie, Allan Braun, David Farough, Martin Bourgon, Jeff Boucher and Heather Scott.***

**Regrets:** ***Malcolm McKinley, John Jarescni, Deb Blimkie, Alex McPherson.***

**Guests: *Paul Johannsen, Al McLarty***

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| Agenda Item | Discussion | Action |
| 1. Welcome All – Invitation to add Agenda items
 | James welcomed members and opened the meeting at 17:32. 1. CADS waiver (Jeff)
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| 1. Approve minutes from May 30, 2018 Board meeting and June 27, 2018 Special meeting of the members and September 18, 2018 E-vote on logo.
 | James circulated the minutes in advance from all meetings. | Tom motioned that the minutes from our May 30, 2018 meeting be accepted. Dave seconded. Motion approved.Jeff motioned that the minutes from the special meeting, June 27, 2018 be put forward to members at the AGM. Keith seconded. Motion approved.Bernie motioned that the minutes from our E-vote on September 18, 2018 be accepted. Martin seconded. Motion approved. |
| 1. Financial Reports; 2017-18 final report, BDO report, 2018-19 financials at September 30, 2019.
 | Tom submitted the financials in advance of the meeting. He reviewed the CADS-NCD Income Statement July 1 – June 30, 2018. The balances reflect the approved budget from last November. To be presented to members at AGM. He went on to present the current fiscal year report, July 1 - September 30, 2018 and the budget for the 2018-19 fiscal year.Tom tabled the draft BDO report and asked that we accept as presented.Tom recommended to sell Enbridge stocks. Discussion around the budget for TC followed and it was proposed that, based on last year’s membership numbers, that $8000 be pro-rated across NCD programs.Tom brought up a topic for discussion at a later stage, as Program budgets were being prepared and he would be drafting the NCD Division budget for the upcoming season. The cost of running CADS-NCD is shared by 5 programs, excluding Ski Hawks. What will this look like going forward? Discussion centered on the benefit(s) derived from the TC flow to all members, students, volunteers and Instructors, or all members of our programs  | Tom motioned the financial statements from fiscal year 2017-18 be accepted as presented. Jeff seconded. Motion approved.Tom motioned the current fiscal year report, July 1 - September 30, 2018 be accepted as presented. Al seconded. Motion carried.Tom motioned to accept the BDO Draft Report as presented. Keith seconded. Motion approved.Tom motioned that for TC a budgeted amount of $8000 be pro-rated across all 6 NCD programs based on membership numbers at the end of last season. Allan seconded. Motion approved. |
|  | Meal & Washroom Break 18:03 |  |
| 1. Newspaper one pager on CADS-NCD.
 | As a result of this article, Jeff felt it would be a good idea to come up with a one pager of the correct terminology to use when referring to people with disabilities. Emily, Chris and Jeff would like to put this together and put it on any appropriate websites. Please speak to Jeff if you are aware of anything like that.Tom – WSC has a “best practice” which they put together as a media kit. |  |
| 1. Registration 2018-19 Updates.
 | Registration is open, and Jeff gave details on the process, following on from last year. Registering for the bus trip and banquets will also be done through Goal line. |  |
| 1. NCD-AGM Date October 29, 2018, Election Committee, Board Nominations, Program Reps.
 | Jim emailed a package with all the information and documents needed for the AGM, program coordinators to send this out to members 3 weeks before the AGM. This year’s quorum will be 20 members. |  |
| 1. CADS Logo & Swag
 | Jim thanked the logo committee and Rachel Simpson for designing the new logo.Tom has ordered 20 golf shirts with the new logo.A discussion followed about the hard work Rachel had put into this project: given the high-profile nature of the logo and the fact that Jeff Stark had been paid for the work he had done on the website, it was decided to provide her with an honorarium for the work she did. | Keith motioned for CADS-NCD to compensate Rachel $250 for the work she did on the logo. Heather seconded. Motion carried.Tom will issue a cheque.Tom motioned that CADS-NCD pay Jeff Stark an annual honorarium of $200 and any invoiced expenses, to maintain the website. |
| 1. Ski and other Shows Update.
 | Taking place on 20th and 21st October, 2018.Asked coordinators to approach outgoing people who could draw in potential volunteers, to volunteer.Let Jeff know if any events are happening on 3rd December, 2018 the International Day of Persons with Disabilities, that CADS-NCD can get involved in. | Jeff to email details to program coordinators. |
| 1. Website Updates Reminder.
 | Jim reminded program coordinators to do this soon. |  |
| 1. National Updates & Schedule of Events for 2018 -19 Insurance.
 | Reminder to program coordinators to send this information to National. |  |
| 1. Volunteer Recognition Long Service Pins available.
 | Tom has a healthy inventory of pins. Due to cost of design for the new logo, ordering new service pins will be deferred for a year. |  |
| 1. Items added to the agenda
 | Jeff – led discussion about CADS waiver. Felt there should be an option to opt out of photos, personally he felt he is taking on a lot of liability and wording around selling information to 3rd party should read “will never” instead of “doesn’t intend”. Martin – should be reviewed annually by National.Jim will bring up the issue of the waiver with National at a quarterly meeting.Jeff – bus trip Sunday, March 10th, 2019. Online registration.CSIA – level 2 will be done at pre-course.Jeff: * If possible, do a level 3 as well
* Need more course conductors
* Should look to train volunteers who will be around longer term
* Taking on a visually impaired sit skier (tetherer – Martin Bourgon)

A **sitski tetherer training reference manual** is in development – authored by Jeff, Martin, Chris and Scott. |  |
| 1. Roundtable
 | Bernie – suggested allocating some budget for branding for the new logo. Tom felt there wouldn’t be enough funds after allocating cost for name change. He also suggested trademarking CADS-NCD at federal level.Allan – looking for a new director or he will stay on.Al asked when deadline for program budgets was (answer - 21/22 Sep)? | Bernie to follow up with an email with ideas for branding and costs. |
| 1. Next Meeting.
 | CADS-NCD AGM October 29, 2018.Jim asked which the best day for meetings is, and it was felt Thursdays would be. Next Board meeting in 2nd or 3rd week of January, 2019.James adjourned the meeting at 20:38. |  |