Attendees: *James Dicks, Bernie Simpson, Tom Abernethy, Keith Blimkie, Paul Johannsen, Heather Scott, Bruce Meredith, Jeff Boucher, Martin Bourgon, Allan Braun, Martin Deschenes, Tim Fitzgerald, Philip Cassidy, Madison Ellas, Carolyn Mitrow, Miranda Newton, Joe Beaudry, Deb Blimkie, Raymond Blimkie, Theresa Arsenault, Russell Rumley, Sylvain Trudel, Kim Leahy, Dave Van Schaik, Dale Cross, Tricia Cross, Andre Demers, Vicky Mierins, Erin Fobert, Laura Wismer, Terry Auld and Gilles Gravel.*

Regrets: *Al McLarty, and Amber Corby.*

Guests: *Christian Hrab, CADS Managing Director.*

| **Agenda Items** | **Discussion** | **Action** |
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| 1. Call to Order and Credentials Report | **James Dicks** welcomes everyoneand thanks them for attending.  James calls the meeting to order at 7:16 pm. He passed on regrets from Al McLarty who was unable attend due to last minute commitments. He welcomed and introduced Christian Hrab, CADS Managing Director attending as a guest.  James notes that today was the 41st year of CADS-NCD incorporation on October 15, 1979.  The CADS – NCD By-Laws require a quorum of 20 members attending a Meeting of the Members in order for that meeting to be official. There was quorum and the meeting is official as 32 members and 1 guest attended. |  |
| 1. Approval of Minutes from 2018 AGM (Oct 29, 2018) | Upon arriving at the meeting attendees were provided with a package of documents including these minutes. In addition, all documents for the AGM were posted on CADS – NCD web site well in advance of the meeting  Minutes were presented for Approval | Tim Fitzgerald motioned to approve the minutes  Deb Blimkie seconded  All favoured, Carried |
| 1. Business Arising from Minutes | None |  |
| 1. Present and Approve 2018-2019 Financial Statements and our Public Accountant Report | **Tom Abernethy** presented the 2018-2019 financials as approved by BDO Canada to the members  The BDO Canada 2018-2019 Financial Review Report was included in the package of documents provided to attendees.  Tom explained the documentation. Namely he spoke to how it had been a good year which he attributed to great support from the community and highlighted how helpful corporate funding can be. He explained the term “deferred contributions”; income received in the current year to cover operating expenses in the subsequent year. For example, Winter Sports Clinic had received generous support from the Canadian Legions, and this will be carried over to be used in 2019/20.  A member asked Tom if we pay capital gains on our GICs and he explained that as we are a Not for Profit Corporation, we do not pay any taxes.  No other questions from the floor. | Dave Van Schaik motioned to approve the 2018-2019 financial statement  Bruce Meredith seconded  All favoured, Carried  Tom Abernethy motioned to accept BDO’s Report 2018 – 2019  Jeff Boucher seconded  All favoured, Carried |
| 1. Appointment of Public Accountant for FY 2019-2020 | **Tom Abernethy** suggests BDO Canada, the existing accountant, as the accountant for the upcoming fiscal year. | Tom Abernethy motioned to appoint BDO Canada as our auditor for the 2019-2020 fiscal year  Joe Beaudry seconded  All favoured, carried |
| 1. Approval of All 2018 - 2019 Actions by the Board of Directors 2018-2019 | James asked members for a motion to approve all actions taken by the Board of Directors since the 2018 AGM. | Kim Leahy motioned to approve the Actions of the Board of Directors  Carolyn Mitrow seconded  All favoured, carried |
| 1. Present 2019 - 2020 Budget | **Tom Abernethy** presents the 2019-2020 budgets for CADS – NCD and our programs. Budgets were included in the package attendees received.  Tom explains the budget as presented and advises that the approach to determine the NCD budget includes TC’s budget pro rated from all programs. A discussion ensued about alternatives to this approach, however the budget had already been approved at the latest Board meeting where representatives for all programs had accepted it.  There were a number of questions; a member asked about the process for sending volunteers to pre-course and this was explained by Tim Fitzgerald, a question about how to access funding from CADS-NCD which Tom explained needed to be put forth a year in advance to the AGM, before the proposed budget is approved and it was mentioned that there should be better communication about training in the future. There was a suggestion to cover TC’s budget from the $5 membership paid to CADS-NCD, however that source on its own would not be sufficient. | Ray Blimkie motioned to approve the Budget as presented  Keith Blimkie seconded  All favoured, Carried |
| 1. President’s Message | The report was included in the package of documents that attendees received. **James** tables his Report. | Bruce Meredith motioned that the President’s Report and Program Updates be accepted as presented  Joe Beaudry seconded  All favoured, Carried |
| 1. By-Law Amendment | None |  |
| 1. Program Updates | Program updates were addressed in the President’s Report. | Philip Cassidy motioned that Program Updates be accepted as presented  Deb Blimkie seconded  All favoured, Carried |
| 1. Report by Chair of Nominating Committee regarding the Election of Board Members | **James** reported on the high calibre of nominees and appreciated their support. He clarified that there would not be an election at the AGM, as Laura Wismer had applied as a Calabogie Program Representative and not a Board Executive.  Consequently, **Tom Abernethy** and **Russell Rumley** were acclaimed to the 2 open Board Executive positions.  **Paul Johannsen** and **Bruce Meredith** as the Nominating Committee presented the 2 nominees who submitted applications. |  |
| 1. Vote for Board of Directors | **Tom Abernethy** - acclaimed  **Russell Rumley** – acclaimed  No Vote |  |
| 1. Introduce/Announce New Board Members/Directors of the Corporation | **James** introduced the new Board members and thanks Keith Blimkie for his years of service on the Board.  Members at large are:  Tom Abernethy and Russell Rumley (3 years remaining)  Heather Scott and James Dicks (2 years remaining)  Bernie Simpson and Jeff Boucher (1 year remaining)  James introduced Amber Corby as the new Mount Pakenham Program Representative and thanks Allan Braun for all his years of service.  Bruce Meredith presented the nominees to be voted as Directors of CADS-NCD  Nominees as the Program Representatives are:  Laura Wismer (Calabogie Peaks)  Martin Bourgon (Edelweiss Valley)  Amber Corby (Mount Pakenham)  Paul Johannsen (Ski Hawks Ottawa)  Vicki Meirins (Mont Cascades)  Al McClarty (TC)  Dale Cross (WSC) | Theresa Arsenault motioned that the slate of 6 Members at Large and 7 Program Representatives be elected as Directors of CADS-NCD.  Keith Blimkie seconded  All favoured, Carried |
| 1. Special Meeting for Board Members to Elect Executive Roles | **Bruce Meredith** chairs the Special Board meeting in an adjoining room to determine Executive Directors of CADS-NCD |  |
| 1. Reconvene and Announce Officers | **Bruce Meredith** announced the new Board Executives and their Roles,  President: James Dicks  Vice-President: Bernie Simpson  Director of Ski Ops: Russell Rumley  Director of Admin Ops: Jeff Boucher  Secretary: Heather Scott  Treasurer: Tom Abernethy | Any changes to signing authorities will be determined by the Board later |
| 1. New Business | Christian Hrab, Managing Director of CADS National, as a guest at the AGM, addressed the members on matters CADS National has been working on and what their vision for the future is.  Topics discussed include:   * CADS goal – to decrease waiting lists to zero * Strategic priorities – increase number of instructors and volunteers, deliver quality programs, build organisational capacity and organisational sustainability. * 4 areas of work – development, education, sport (competitive) and business * Key goal this year – finding sponsors * 4 areas where money is needed – volunteer training and education, participation bursaries, equipment, organization capacity (each to receive 25%)   Members were given the opportunity to ask questions. |  |
| 1. Adjournment   **40 Yr Celebration** | James thanks the attendees and adjourns the meeting at 9:08pm  The Board posed for pictures and a ceremonial cutting of a CADS – NCD 40th Anniversary cake inscribed with our Logo and 1979 to 2019 40 Yrs | Joe Beaudry motioned to adjourn the meeting at 9:08pm  Tim Fitzgerald seconded  All favoured, Carried |