**Attendees: *Bernie Simpson, Tom Abernethy, Jeff Boucher,*** ***Paul Johannsen, Laura Wismer, Russel Rumley, Amber Corby, Vicki Mierins and Heather Scott.***

**Regrets:** ***James Dicks, Dale Cross, Martin Bourgon******, and Al McLarty***

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| Agenda Item | Discussion | Action |
| 1. Welcome All – Invitation to add Agenda items | Bernie passed on Jim’s apologies for not being able to attend and welcomed members. He opened the meeting at 17:45.  See Item #10 for Items added to the Agenda |  |
| 1. Approve minutes from our E-meeting January 17, 2020. | Jim circulated the minutes in advance from this E- meeting. | Russ motioned that the minutes from our January 17 E-meeting, 2020 be accepted. Paul seconded. Motion approved. |
| 1. Financial Report and Budget Update | Tom reviewed the financials he had submitted in advance of the meeting. He reported that after discussions with Hollis Wealth, it was decided to keep Enbridge stock for another year and buy a 5th GIC in the coming year.  Tom indicated that there are a few transactions remaining to be process for each program prior to the fiscal year, so will add them as they happen. | Tom motioned to approve financials as presented. Amber seconded. Motion approved. |
|  | Meal and Washroom Break |  |
| 1. Program Update Reports | All program reps, except for WSC, submitted 2019-20 season-end reports in advance of our meeting. Despite challenges like the weather and working out of sea containers (Edelweiss), all programs had a good season. |  |
| 1. Mont Avila Trip Update | Jeff and Nancy Keddy organised the trip this year, by all accounts was a fabulous day.  Discussion followed about updating what the goals of the trip should be. High level summary is that it takes great effort to organise trip and having a volunteer only day would help with volunteer retention. Discussion is ongoing. | Vicky to create survey to see what the CADS-NCD community want for that day. |
| 1. Snowmass & Festival Report | Snowmass has been cancelled for 2020 due to the Coronovirus outbreak.  Bernie thanked Jeff for all the work he did on the bursaries for Festival. |  |
| 1. Registration Update | As there are a few inconsistencies with the registration data, Bernie will work on this to finalize registration Nos. by program.  Tom – GoalLine is our for data base for Registration but Pay Pal is web portal where the Program Reg. and NCD fees are paid. Both Mt Pakenham and Mt Cascades have the same annual $250 Reg. Fee and he has trouble and often unable to know where these program $$ should be allocated. Solution proposed: For FY 2020/21 one or both programs alter their fees, even by $1. | Bernie to finalize registrations.  Mt Pakenham and Mt Cascades program Leads to discuss and resolve by altering their program fees |
| 1. CADS National Updates | Bernie and Jim to call in for CADS AGM. Deb is Secretary on National’s Board of Directors and will be there in person. Agenda items include reviewing policies to implement next season. |  |
| 1. Branding: Jackets: Anyone interest in ordering more? | Jeff suggested making jackets available to participants in a different colour.  Deb is ready to put in the order and will email with order forms. | Jeff to discuss with Deb jackets for participants. Considering a different colour to allow volunteer Instructors to be readily spotted. |
| 1. Items Added to the Agenda | **Vicki**   1. Scheduled CADS training**:**  – has heard concerns about lack of certification offered in the area. Helpful to know dates and type of training in advance.   Jeff – Tuesday night training at Edelweiss open to all volunteers.  Theory for training may be done in the Fall this season.  Russ – has experience instructing snowboard volunteers and prepared to instruct (CADS Level?)   1. Service pins and volunteer recognition:   – can we have pins with new CADS-NCD branding and more for volunteer recognition as it is appreciated and will help if we want to be successful with volunteer retention.  Tom – New Volunteer Service Pins were approved by the Board when we approved the new CADS-NCD logo 2 yrs ago. We are exhausting the former logoed service pins and nearing that end  Tom – would like to recognize volunteers for the service on the BOD and other Division work.   1. Canada Helps (CH):   – would like access to CH donation info.  Tom – Tom does not want to increase access because CH is a bank account, and to access the donation reports you have access to the revenue.  **Jeff**  Edelweiss Gala banquet cancelled (14 March) | Tom to order pins with new branding, with volunteer Years of service levels, and additional plain pins for all members.  Jim to work on ways to recognise volunteers.  Tom to email information as received from CH and will compile donation reports as required |
| 1. Round Table | Tom – regarding Canada Helps, he will share password with Heather and show her how to get the information for times he will be away without internet access.  Russ – would like to reach out to programs regarding risk management and work on this before next season.  Amber – would like to order CADS-NCD swag and wanted to know if she can partner with anyone on that.  Jeff – would like to organize a meeting of equipment personnel for each of the programs to discuss maintenance and adjustment of equipment. |  |
| 1. Next Meeting TBC | Next meeting to be held at the end of May.  Bernie adjourned the meeting at 20:21. |  |