**Attendees:** Bernie Simpson, Tom Abernethy, Russell Rumley, Colin Moden, James Dicks, Mike Moulton. Miranda Newton, James Delaney, Paul Johannsen, Jeff Boucher,

**Regrets:** Heather Scott, Deb Blimkie, Martin Bourgon

| **Agenda Items** | **Discussion** | **Action**  |
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| 1. Call to Order
 | **James Dicks** welcomed everyoneand thanked them for attending. Jim called the meeting to order at 7:02 pm. **Jeff had three items to add to the agenda under item 9**1. **Snowline user group formation**

**B. Way Ahead for Level 3 Instructors****C. Feedback on Level 1 and Level 2 participants preparation** | Attendance was taken.10 members present 3 RegretsQuorum attained |
| 1. Approval of the minutes from our last Meeting held on Jan 27, 2022
 | **Prior** to the Board meeting minutes were shared via email. There were no questions regarding the minutes from the meeting of Jan 27, 2022**.** | Russ Rumley motioned to approve minutes from our Jan 27, 2022 meeting. Second Paul Johannsen Carried |
| 1. Financial Report and Budget Update
 | **Tom went over both the Balance Sheet and Income Statement with further input on certain line items. We are in very good shape considering the Pandemic issues. Monies for WSC are untouched because of cancellations. Jumpstart Grant to be distributed among all programs and NCD as approved at the January 27, 2022 Board Meeting. This past season we have received donations via CADS Snowline portal, United Way and Canada Helps. Mt Pakenham ran a very successful “Skill-a-Thon”. One of our $10,000 GICs matured in early February and a replacement at a higher interest rate of 3.1 % was purchased in mid-March. Consideration of buying another $10,000 GIC is pending discussion when the 2022-23 budget is developed.** | Tom motioned to approve his Financials as presented.Second Mike MoultenCarried |
| 1. Program Updates Reports.
 | Program representatives submitted 2021-22 reports in advance of our meeting. Mont Cascades will submit later this week. Despite challenges such as the pandemic and cold weather, programs sustained a respectable season.**Submitted reports are Excellent as always and will help with some of the discussion on the items we added to the agenda.****Great to hear that several instructors received their CADS level 1 and level 2 certification.****Programs please advertise NCD’s certification courses early and often to your instructors.****Programs are encouraged to work with TC to ensure instructors wanting future certification are aware of upcoming courses.****Next year let’s get lots of certifications to ensure our instructors are trained. It is all about safety and risk management.**  | Colin asked programs to encourage more instructors to pursue level two and three certification. . We will be losing a few next season and need to recruit now.  |
| 1. COVID Update Safety Officers Working Group
 | **First I want to repeat my thank you to Russell and the WG for all their work with the programs to develop the 2021-22 CADS – NCD Return to Snow Plan. All their work kept us all us safe on the hill this year. Much appreciated.****Programs have been adapting well to working within all the Guidance from Public Health, Resorts and CADS. The delayed start of programming, planning and putting in place the health guidance helped limit the impact of the pandemic on our program operations. There were no outbreaks associated with CADS – NCD programs.** **In fall 2022, CADS – NCD will review pandemic circumstances vis a vis role of this working group****As discussed last meeting Tom will allocate some of the Jumpstart money we received in Fall 2019 to help programs cover their costs towards controlling spread of the pandemic and for all our safety.** | No outbreaks were recorded at any of our resorts thanks to the readiness put in place by Russell and his key Safety Officers from all Programs.  |
| 1. Festival and Snow Mass Updates
 | **CADS – NCD has a solid contingent of about 10 attending festival this year including at least 4 students that I am aware of. They are all repeat attendees to Festival.****CADS sent emails last week about festival arrangements and safety. If you know anyone who is going and did not get the email please advise so we can send it to them.****Unfortunately there is no money for Festival or Snowmass this year. Hopefully the situation improves next year.****We will advise programs when we hear details about Festival 2023 including location and timing.****Jeff mentioned he skied at Le Massif with a young lady in a sit-ski who showed much racing potential. She is with the CAF and learned how to ski in the CADS Program at Owl’s Head. She will be looking for added instruction from Andy VanGrusven, Chris Holden and Para Alpine Olympian Brian Rowland who all were there as well. Hope to see her at the WSC in 2023. Sorry didn’t get her name.** | We wish all attending Festival at Sun Peaks a fun filled COVID free time. Say Hi to everyone for us. Look forward to your stories when you return. |
| 1. Registration Update
 | **Key message here is to ensure your leadership groups all register for next year when it opens in July. This is when CADS new registration season begins.****People making decisions need to be protected by the D&L insurance. That is achieved by registering with CADS July 1, 2022.****Last meeting we encouraged program registrars to set up collaboration space to help solve registration issues and work with Amy on it.****CADS total National Registration is about 75% of their pre-pandemic levels.****Current CADS - NCD registration totals 338 members or about 55% pre pandemic level of 600 is a bit below CADS National average but still doing well all considering. All programs are a bit smaller.** **WSC was cancelled as well as Ski in School days. There has been no special event days. CHEO, SCI Ontario, Community Living and our Avilla Bus Trip – these all are events where we have picked up a few one day members.** |  Programs are to ensure early Registration for people in Administrative positions.  |
| 1. CADS National Awards & Updates
 | **CADS National Updates****Thanks everyone who submitted nominations for CADS Awards. I have heard nothing yet. Will advise when I do. CADS Award Winners are being announced during Festival. Good luck to the NCD nominees.****Thanks for all your support to get me elected to the Board. Much appreciated. On March 1 the Board chose roles. I am Secretary.****Dan Cook President****Deb Blimkie Vice -President****James Dicks Secretary****Ed Shaw Treasurer****Meredith Gardner M@L****Neale Gilespie M@L****Michelle Scheaffer TC Chair****CADS decided not to have in person meetings at Festival to be careful not to spread COVID.****The next CADS Board meeting is in late April. I will have more at our next NCD Board meeting.** |  |
| 1. Items added to the Agenda
 | **Jeff asked for the first three. Floor is yours.**1. **Snowline user group formation**

**Jeff Colin and others discussed benefits and efficiencies that could be achieved by setting up an electronic user group with all programs for registrars to collaborate on snowline and work as a group with CADS National to further develop Snowline tools for registration and program administration.**1. **Way Ahead for Level 3 Instructors**

**Colin advised that there is an opportunity for instructors seeking level three to train virtually during the summer and plan for evaluation / certification at East Pre-Course when Jamie Spencer is already attending. reviewed the numbers of instructors** **Colin and Jeff reviewed CADS - NCD current level 3 and course conductor cohort. They advised that over the coming years several of them would likely be leaving the area and or retiring. Therefore, there is a significant need now for the Division to augment its complement of both level 3 instructors and course conductThey suggested the Division take action now to seek several level 3 instructors and course conductors; preferably younger people who will stay for several years.**1. **Feedback on Level 1 and Level 2 participants preparation**

**Further to the above where Programs were encouraged to develop level 3 instructors, Jeff and Colin advised that this season the CCs spent a lot of time preparing the level 1 and 2 candidates for their certification evaluation (one evening a week for 8 to 10 weeks for each course). All programs were encouraged to develop their own level 3 instructors so the CCs time could be better spent evaluating / certifying phase of the course.**  | Jeff will work with the Edelweiss program registrar and other programs to set up informal electronic forum such as snap chat for continued collaboration on Snowline. Things will include a spot to set up SKIL-A-THON entries.Colin will follow up with Program Coordinators to encourage them to encourage their current level 2 instructors to take the level 3 course. In addition Colin will send an email to all NCD level 2’s advising them of the level 3 course and encouraging them to take it.  |
| 1. Round Table
 | **CADS - NCD has 20 new KARBON jackets on order. We have a good deal with Shure Sports. Pricing is reasonable with very good value for money.****Currently CADS – NCD has 3 colors Blue, Red and Green.****Jeff indicated that all his members love the KARBON jackets and do not wish to change suppliers.****Paul indicated that they are sharpest jackets on the hill. Bernie agreed.****Jeff noted that the jackets are very warm and stand up well when tethering.** **Colin suggests we should not act like a pro sport team where we change styles every year just to sell more jackets. NO. Lets stay consistent.****Tom advised that the cost of each jacket is up this year. Consideration was discussed to raise the membership cost to $325 including having logos embroidered onto them. The jacket is well worth the $325. A previous Board decision was made to keep price for members at $300. At this meeting, the Board agreed to continue at a $300 price for members and that CADS – NCD would pay the extra $25 in price and continue to pay taxes, shipping and local CADS-NCD embroidery. Members may, as some already have, chose to have extra logos on the jacket such as embroidery reflective of their program or resort hosting a program. This gets our CADS - NCD Brand visible on the hill, provides a good quality ski item at a good cost to our members, and could entice membership growth and to continue volunteering.**  |  |
| 1. Next meeting and adjournment.
 | Board members at this meeting discussed meeting again the last week of May, maybe Thursday May 26, 2022. TBC.Jim asked for someone to motion for the meeting to adjourn. The meeting adjourned at 8:32 PM. | Colin Moden motioned to adjourn the meeting. Second Paul Johannsen Carried.  |