Attendees:Bernie Simpson, Tom Abernethy, Deirdre Abernethy, Randy Innes, Julie Stewart, Jeff Boucher, Miranda Newton, Laura Wismer, Heather Scott, Malcolm McKinley, Randy Innes, Luc Charbonneau, Chris Campbell, Mike Moulton, Joel Atfield, Bob Einarson, Bruce Meredith, Colin Moden, Martin Laube, Walter Van Espen, Marijke Van Espen, Ron Orien, Ellen Rowe, Gord Dugan, Louis Poirier, Terry Auld, John Chafe and Karen Richardson.

Guests: Don Lillico and Suzanne Wheatley

| **Agenda Items** | **Discussion** | **Action** |
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| 1. Call to Order and Credentials Report | **Bernie Simpson** passed on apologies from Jim who was unable to attend the meeting. Hewelcomed everyoneand thanked them for attending. He called the meeting to order at 7:07 pm.  The CADS – NCD By-Laws require a quorum of 20 members attending a Meeting of the Members for that meeting to be official. There was quorum so the meeting was official as 26 members attended. | Quorum of 20 is met as 26 members attended. |
| 1. Approval of Minutes from 2022 AGM (November 30, 2022) | Meeting attendees were provided with a package of documents in advance via email, including these minutes. In addition, all documents for the AGM were posted on CADS – NCD web site well in advance of the meeting.  Minutes were presented for approval. | Colin Moden motioned to approve the minutes from CADS – NCD AGM held on November 30, 2022.  Randy Innes seconded. Walter and Marijke Van Espen abstained.  All in favour.  Carried. |
| 1. Business Arising from Minutes | None. |  |
| 1. Present and Approve 2022-2023 Financial Statements and BDO’s response to our package. | **Tom Abernethy** presented the 2022-2023 financials. This included an income statement, balance sheet and Financial Review Report as approved by BDO Canada to the members.  Tom went through balance sheet and income statement and explained how CADS-NCD budgets are structured. He answered questions from members.  The BDO Canada 2022-2023 Financial Review Report was included in the package of documents provided to attendees. The Board had previously approved this report. Tom explained that the Division had met all BDO’s standards for a review and talked the members through the report. | Tom Abernethy motioned to approve the 2022-2023 Income Statement and Balance Sheet as presented. Bruce Meredith seconded.  All favoured. Carried.  Tom Abernethy motioned to accept BDO report as presented.  Louis Poirier seconded.  All favoured. Carried. |
| 1. Appointment of Public Accountant for FY 2023-2024 | **Tom Abernethy** informed members that CADS-NCD has a good working relationship with BDO Canada and recommends appointing them as CADS-NCD’s public accountant for next fiscal year. | Tom motioned that BDO Canada be retained as our Public Accountant for the fiscal year 2023-2024.  Louis Poirier seconded.  All favoured. Carried. |
| 1. Approval of all 2022 - 2023 Actions by the Board of Directors | **Bernie Simpson** asked members for a motion to approve all actions taken by the Board of Directors since the 2022 AGM. | Jeff Boucher motioned to approve the actions of the Board of Directors over the past fiscal year.  Malcolm McKinley seconded.  All favoured. Carried. |
| 1. Present and approve 2023-2024 Budget(s) | **Tom Abernethy** presented the 2023-2024 budgets for CADS – NCD and all the programs. Budgets were included in the package attendees received. All the financials can be found on the website.  Tom answered members’ questions. | Tom motioned to approve the 2023-2024budgets as presented.  Bruce Meredith seconded.  All favoured. Carried. |
| 1. President’s Message | **Bernie** **Simpson** read out a note from the President in his absence. He presented the President’s Report in the package sent. It is also posted on the website. | Miranda Newton motioned that the President’s Report be accepted as presented.  Mike Moulton seconded.  All favoured. Carried. |
| 1. Program Updates | **Key updates:**  Jeff – the Edelweiss program has sets of ski poles for sale.  Ski Hawks – will be operating on Monday afternoons for youth.  Edelweiss –   * program costs have increased (around 13%) this year. Charges to participants haven’t changed. * there is a program design change with the day being split into morning and afternoon time blocks.   Cascades - will be operating at Edelweiss again this year.  Pakenham - reported a lack of volunteers.  Winter Sports Clinic (WSC) – looking to grow program a little more, there is an increase in costs all round. Fundraising going well, secured key sponsors and re-engaging pre-COVID corporate sponsors.  Technical Committee (TC) – certified a group at Level 3 which hasn’t been done for many years.  Calabogie – intake of new instructors and students this year. |  |
| 1. Report by Chair of Nominating Committee regarding the Election of Board Members | **Heather** thanked all candidates for submitting nominations for Members at Large and Program Representatives for expressing their interest in CADS – NCD’s Board. | Heather Scott motioned to accept the following as Directors: James Dicks, Bernie Simpson, Tom Abernethy, Jeff Boucher, Pierre Goulet, Heather Scott, Malcolm McKinley, Randy Innes, Miranda Newton, Eric Lacasse, James Delany, Mike Moulton and Colin Moden.  Louis Poirier seconded.  All favoured. Carried. |
| 1. Vote for Board of Directors | Bernie thanked Heather and Jim for their work as the elections committee. Bernie advised members that there would not be an election at the AGM. | A short meeting in a week from now will be held to elect the Members at Large and Program Directors. |
| 1. Introduce and Announce New Board Directors of the corporation | To be done at the meeting on December 7, 2023. |  |
| 1. New Business | **Appreciation of Former CADS – NCD Board Members.**  **Bernie Simpson** thanked the volunteers from time’s past.  He acknowledged these volunteers by reading aloud their name and role.   |  |  | | --- | --- | | Russell Rumley | Director Ski Administration | | Paul Johannsen | Program Representative  Ski Hawks Ottawa | | Martin Bourgon | Program Representative  Sommet Edelweiss | | Debrah Blimkie | Program Representative and  and Director Calabogie  Program |   Bernie announced that Bruce Meredith received the Lifetime Volunteer Award (Ottawa Sports Awards). |  |
| 1. Adjournment | Bernie thanked all the attendees. The next meeting will be Thursday, December 7. He adjourned the meeting at 8:30pm. | Bernie moved to adjourn the meeting. Jeff Boucher seconded.  All favoured. Carried. |