**Attendees:** Bernie Simpson, Tom Abernethy, James Dicks, Mike Moulton, Miranda Newton, Pierre Goulet, Jeff Boucher, Randal Innes, Eric Lacasse, Malcolm McKinley

**Regrets:** Heather Scott, Colin Moden, James Delaney

| **Agenda Items** | **Discussion** | **Action** |
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| 1. Call to Order and ask for additions to Agenda | James Dicks welcomed everyoneand thanked them for attending. He called the meeting to order at 7:02 pm. Additions to the Agenda?  **Finance will include assistance for Ontario Para-Alpine Race Team** | Attendance was taken. 10 present 3 regrets Quorum attained. |
| 1. Approval of the minutes from our meeting held on Jan 25, 2024 | Prior to the Board meeting minutes, were shared via email. There were no questions regarding the minutes. | Bernie Simpson motioned to approve minutes from our Jan 25, 2024 meeting. Second Jeff Boucher Carried. |
| 1. Financial Report and Budget Update | **Tom went over the financials (Income Statement and Balance Sheet) making reference to a number of items. He mentioned our GIC’s coming due and new ones bought in Feb. We are in good shape. GST Return, Swag sold, 50/50 and Skill-a-thon have all done well.**  **We have not heard from Jumpstart yet for funding this year but we applied for over $20K for two sit skis and accessories. Cas and Pak are to receive the equipment if we get funding.**  **Earlier in the winter Jim circulated a few CPC releases of people from this area achieving podium results at para events. Most get their start at CADS and the Ontario Para-Alpine Race Team**  **Gwen Binsfeld, Head Coach of Ontario Para-Alpine Race Team would appreciate it if NCD could provide them with financial support next year. NCD has a great working relationship with Gwen and the team. They have developed several of our racer athletes to great things. Again, this year we have a couple athletes training with them and a volunteer coaching. We expect that to continue into next year. We ask programs to continue to seek potential racers. We suggest supporting Ontario Para-Alpine Race Team and our racers again next year. It would be included in NCD Budget and approved by membership at the AGM next Fall. Consistent with the past practice, we contemplate $1K for 2024-25 season. In addition, depending on our fiscal outlook for the 2024-25 budget we could contemplate $750 for each additional racer.** | **Tom motioned to approve Financials as amended. Second Pierre Goulet. Carried.**  **Bernie motioned to continue our support to Ont Para Alpine Race Team.**  **Second Tom**  **Carried** |
| 1. Program Year End Updates | **CHEO day at Mt Pakenham, Ontario Spinal Cord Injury day at Edelweiss, and Community Living day Calabogie were all a great success.**  **All programs had a great season. Appreciate any further reports to come on these events as this meeting is very tight timing to our season end.** | **All good.** |
| 1. **Mont Avila Trip Update** | **Pierre Goulet advised that all plans are in place for the Avilla trip on March 17, 2024. They look forward to a great day.** | Pierre’s ready to roll. |
| 6. **Festival & Snowmass Updates** | **Great to see the enthusiasm for Festival at Calabogie Peaks in our division and Snowmass. Festival and Snowmass are both a go. The Board hopes all attending have a safe fun time.**  **Tom is in contact with people receiving CADS – NCD bursaries. He advised them on requirements including completing the expense report in exchange to receive the money.**  **Thanks to Jeff, and everyone supportive of his recommendations for the 11 people receiving**  **NCD Festival Bursaries. Reminder to those funded we want a testimonial short upon your return.**  **There is a large contingent of NCD people attending festival this year. Thanks to programs for promoting festival and encouraging members to go.** | Tom to hand out 11 Bursaries at Festival and 5 more for Snowmass.  Good luck to all attending Festival and Snowmass |
| 1. **Registration Update** | **Registration went fairly well for our programs this year.**  **Jim will confirm numbers with CADS National and report at our next meeting.**  **The NCD TC cost will be pro rated across programs by the proportion of total members in each program as in previous years.**  **Tom to confirm TC cost and the pro ratings at a later date.**  **Reminder to have all administrators registered for Season 2024-25 immediately after CADS season 2023-24 closes. Registration opens in July 2024.**  **Registration is higher than last year. WSC was a bit smaller enrollment compared to last season. All other programs were same or a bit higher enrollment.**  **NCD by Snowline numbers at a glance.**  **Mar 10, 2024.**  **492 TOTAL NCD members, including**  **255 certified instructors**  **13 volunteers.**  **4 Family friend & one day give it a try day 10+2**  **220 students**  **492 TOTAL NCD members, including**  **27 CADS – NCD no program identified**  **86 Calabogie Peaks**  **138 Sommet Edelweiss**  **31 Mont Cascades**  **113 Mount Pakenham**  **57 Ski Hawks Ottawa**  **40 Winter Sports Clinic**  **These membership numbers do not include the extra 9 skiers from the Community Living Day at Calabogie. Amy and Rob Vat are loading their names and linked them all to one e-mail address. Registration numbers will be slightly over 500.**  **We are not yet sure whether the Calabogie Ski School instructors who are doing the CADS Level One with Keith Blimkie are included.**  **Tom will take a look at the 27 who list CADS-NCD as their program and most of them will be re-allocated to one of our 6 programs.** |  |
| 1. **CADS National Updates** | **Work continues on implementing safe sport and the CADS Strategic Plan. Both will continue during and well after Festival.**  **REMINDER HAVE ALL INSTRUCTORS AND VOLUNTEERS IN ANY ROLE OF RESPONSIBILITY TAKE THE NCCP SAFE SPORT TRAINING.**  **CADS will confirm dates and location for Festival 2025 when that is all known.**  **I will suggest moving festival off BC March Break to later March or the first week of April. CADS is considering that as an option and going before BC break as another approach. Stay Tuned.** |  |
| 1. **Service Pins distribution** | **Tom ordered and received the Pins from CADS National. He ask program coordinators to contact him with the numbers of pins required and make arrangements to get them Providing all NCD students with long participation and volunteers with their long service pins would be a nice send off from this season.** |  |
| 1. **Web site** | **At our last meeting Malcolm raised reviewing our web site.**  **Almost 10 years ago, the current web site development was lead by Jeffrey Stark a Government of Canada expert in accessibility for persons with various disabilities.**  The Board agreed set up a working group this summer consisting of those interested in reviewing NCD web site. Malcolm agreed to lead. Programs are to ensure they each have a web builder on the working group. The working group discussions are likely to include collaboration with CADS National and the firm who developed their web site.   * Any new CADS – NCD web site, must be fully accessible and meet for instance WC3 (Word Wide Web Consortium) Accessibility and Government of Canada Accessibility standards such as common look and feel of sub pages and colours that are distinguishable, labelling pics, device friendly with viewing landscape or portrait with menu that move to the side or bottom of the page depending on print size, resolution etc., and so on. * Cost must be reasonable and justifiable to the membership for what they will get for the resultant product new or revised web site. | Malcolm agreed to lead a working group to review NCD web site and possibly re-build it. Discussions to begin this summer. Our site and all program sites should be fully accessible for persons with a variety of disabilities, and user friendly. |
| 1. **Round Table** | **All good.** | No concerns |
| 1. **Next meeting and Motion to Adjourn** | **Next meeting: those in attendance agreed that out next meeting take place Thursday May 30, 2024 at 7 PM. The purpose will be to address matters towards CADS – NCD fiscal year-end.** | **Motion to Adjourn**  **Motion Randy**  **Second Jeff**  **Carried** |