Attendees:Bernie Simpson, Tom Abernethy, Deirdre Abernethy, Randy Innes, Julie Stewart, Jeff Boucher, Miranda Newton, Jim Delaney, Heather Scott, Malcolm McKinley, Neil George, Ron O’Brien, Martin Deschenes, Pierre Goulet, Jim Guillet, Keith Blimkie, John Monteith, Eric Lacasse, George Jackson, Don Lillico, Karen Ann Jones, Dan Fleming and MacKenzie Fleming.

Regrets: Directors: James Dicks (Absent doe to illness, Colin Moden, and Mike Moulton

| **Agenda Items** | **Discussion** | **Action** |
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| 1. Call to Order and Credentials Report | **Bernie Simpson** acted as meeting chair in Jim’s absence.Hewelcomed everyoneand thanked them for attending. He called the meeting to order at 7:09pm.  The CADS – NCD By-Laws require a quorum of 20 members attending a Meeting of the Members for that meeting to be official. There was quorum so the meeting was official as 23 members attended.  He named the Board of Directors:  President: James Dicks  Vice-President: Bernie Simpson  Director of Ski Ops: Pierre Goulet  Director of Admin Ops: Jeff Boucher  Secretary: Heather Scott  Treasurer: Tom Abernethy  He named Program Directors:  Calabogie Peaks: Malcolm McKinley  Mount Pakenham: Miranda Newton  Winter Sports Clinic: Mike Moulton  Ski Hawks Ottawa: Eric Lacasse  Sommet Edelweiss: Randy Innes  Mont Cascades: James Delaney  CADS–NCD Technical Committee Chair: Colin Moden | Quorum of 20 is met as 23 members attended. |
| 1. Approval of Minutes from 2023 AGM (November 29, 2023) | Meeting attendees were provided with a package of documents in advance via email, including these minutes. In addition, all documents for the AGM were posted on CADS – NCD web site well in advance of the meeting.  Minutes from CADS – NCD AGM held on November 29, 2023 were presented for approval. | Jeff Boucher motioned to approve the minutes from CADS – NCD AGM held on November 29, 2023.  Jim Delaney seconded.  All in favour.  Carried. |
| 1. Business Arising from Minutes | None. |  |
| 1. Present and approve   Public Accountant’s Financial Review of our Fiscal Year 2023-2024 | **Tom Abernethy** presented the 2023-2024 financials. This included the 2023-2024 income statement, balance sheet and Financial Review Report as prepared by BDO Canada LLP our Public Accountant.  The BDO Canada 2023-2024 Financial Review Report was included in the package of documents provided to attendees. The Board had previously approved this report at a meeting on November 21, 2024. Tom explained that the Division had met all BDO’s standards for a review and talked the members through the report.  Tom invited questions from members. There was no questions | Dan Fleming motioned to accept BDO report as presented.  Malcolm McKinley seconded.  All favoured. Carried. |
| 1. Appointment of Public Accountant for FY 2024-2025 | **Tom Abernethy** recommended appointing BDO Canada as CADS-NCD’s public accountant for next fiscal year. | Tom Abernethy motioned that BDO Canada be retained as our Public Accountant for the fiscal year 2024-2025.  Keith Blimkie seconded.  All favoured. Carried. |
| 1. Approval of all 2023 - 2024 Actions by the Board of Directors | **Bernie Simpson** asked members for a motion to approve all actions taken by the Board of Directors since the 2023 AGM. | Bernie Simpson motioned to approve the actions of the Board of Directors over the past fiscal year.  Randy Innes seconded.  All favoured. Carried. |
| 1. Present and approve 2024-2025 Budget(s) | **Tom Abernethy** presented the 2024-2025 budgets for CADS – NCD and all the programs. He went over highlights in the budget. The budgets were included in the package attendees received. All the financials can be found on the website.  The budgets were approved by the CADS – NCD Board at a meeting on November 21, 2024, for presentation to members at this AGM.  Tom took questions from members. | Dan Fleming motioned to approve the 2024-2025budgets as presented.  Miranda Newton seconded.  All favoured. Carried. |
| 1. President’s Message | Bernie read from the President’s Report in Jim’s absence. The President’s Report was included in the package sent. It is also posted on the website. | Bernie Simpson motioned that the President’s Report be accepted as presented.  Randy Innes seconded.  All favoured. Carried. |
| 1. Program Updates | **Key updates:**  Edelweiss:   * A lower number of volunteers this year. * Focus will be on training. * Edelweiss has a new bunny hill with a magic carpet.   Mt. Cascades:   * Program operating at Mt. Cascades this year. * New shelter is accessible.   Pakenham:   * Registration going well * Low on volunteers * Cost increases this year.   Winter Sports Clinic (WSC):   * Registration is now closed. * Clinic will be smaller than previous years. * Likely due to increased costs.   Calabogie:   * Participant numbers consistent and there is an increased number of volunteers. * Volunteer training has started. * Pre-season training begins on December 15.   Ski Hawks:   * Participant numbers back to pre-pandemic numbers. |  |
| 1. Report by Chair of Nominating Committee regarding the Election of Board Members | Jim Delaney thanked all candidates for submitting nominations for Members at Large and Program Representatives for expressing their interest in CADS – NCD’s Board.  Received 8 nominations  New Directors are:  Patricia Cross - WSC  Karin Ann Jones – new member at large | . |
| 1. Vote to Elect Board of Directors | Jim and Miranda presented the slate of Board members to be approved by the membership.  They reported that there will not be an election at this AGM.  James Dicks is acclaimed to the one open Board Member at Large Executive position. The other is vacant currently.  Bernie thanked Miranda and Jim for their work as the elections committee. | Jim Delaney motioned to elect the following as Directors:  James Dicks, Bernie Simpson, Tom Abernethy, Jeff Boucher, Pierre Goulet, Karen Ann Jones  Malcolm McKinley, Randy Innes,  Miranda Newton, Eric Lacasse, James Delany, Mike Moulton Patricia Cross, and  Colin Moden.  Jeff Boucher seconded.  All favoured. Carried  A meeting will be held next week to elect the Members at Large and Program Directors. |
| 1. Introduce and Announce New Board Members/   Directors of the corporation | To be done at the meeting on December 5, 2024.  Members at Large (Executive):  James Dicks  Bernie Simpson  Pierre Goulet  Jeff Boucher  Tom Abernethy  Karen Ann Jones  Program Reps:  Calabogie: Malcolm McKinley  Mount Pakenham: Miranda Newton  Winter Sports Clinic: Patricia Cross  Ski Hawks Ottawa: Eric Lacasse  Sommet Edelweiss: Randy Innes  Mont Cascades: James Delaney  TC Program: Colin Moden  Members at large are:  Bernie Simpson and Jeff Boucher (2 years remaining)  Tom Abernethy and Pierre Goulet (1 year remaining)  James Dicks and Karen Ann Jones (3 years remaining) |  |
| 1. New Business | Tom:   * Participants from the Ottawa area taking part in the next Invictus Games could benefit from CADS-NCD training. * Reminder about the funding initiative for the Kunstadt family.   Bernie Simpson thanked past volunteers. He acknowledged them by reading aloud their name.   * Russell Rumley * Deb Blimkie * Paul Johannsen * Martin Bourgon * Heather Scott   Bernie communicated the following message from Jim:   * CADS National reminds everyone that their Board elections will be held in January 2025. * Jim disclosed that his three-year term will end at the upcoming CADS National AGM in January.   + He expressed his interest to be elected for a second three-year term. CADS Bylaws allow anyone to serve in two successive terms.   + He would appreciate members to vote for him to remain on the CADS National Board. |  |
| 1. Adjournment | The next Board meeting will be Thursday December 5, 2024, to choose Executive Roles.  Bernie thanked all the meeting attendees. He adjourned the meeting at 8: 23pm. | Malcolm McKinely moved to adjourn the meeting. Pierre Goulet seconded.  All favoured. Carried. |