

CADS-NCD-Sommet Edelweiss

2018-2019 Season

How To Register and Pay in GoalLine - PARTICIPANTS

This system has a few particularities you need to be aware of before you start.

PLEASE READ THESE INSTRUCTIONS CAREFULLY.

If you have questions or need assistance, contact our registrar:

Catherine Presseau

Catherine.presseau@gmail.com or 613-282-2954 text/phone

Note: In this registration system, participants are called students or athletes.

Step 1

Go to <https://cads-ncd-edelweiss.goalline.ca>

Step 2

Choose the Student Registration form.

Step 3

- If you are new this year, click No.
- If you registered with us last year, click Yes.
 - If you have your Access Code from last year, enter it.
 - If you do NOT have your Access Code from last year, click the "What's my Access Code?" link to retrieve it.
- Enter all the information and click "Submit Access Code" to go to the next page.

Athlete Information

Are you a returning Athlete?	<input checked="" type="radio"/> Yes <input type="radio"/> No
First Name *	<input type="text"/>
Last Name *	<input type="text"/>
Birthdate *	<input type="text"/> 
Access Code	<input type="text"/> <input type="button" value="Submit Access Code"/>
<small>(Only returning players need to enter the Access Code.)</small>	What's my Access Code?

Step 4

Email Address – If there is a *Verify Email Address* field anywhere in the form, re-type it please.
PLEASE double-check that both emails are correct and match exactly before proceeding.

Step 5

Ignore the question "*If your program, club, zone, or snow school is not listed, please type the name here*". It is not used by Edelweiss

Step 6

Verify and update if necessary or enter your data.

Fields with * beside them are mandatory.

We apologize, it seems that not all data was retained by the GoalLine system. This is unfortunately out of our control. We will do our best to have this rectified for next season

Step 7

Scroll to the bottom and click the *Save and Proceed to Step 2* button

Save and Proceed to Step 2

Step 8

- Click the radio button (small circle) in the top left corner for your desired registration fee.
 - For most of you this will be the top option - CADS Yearly
 - If you want to also register with Canada Snowboard, choose the second option
- If you wish, you can make one or more \$20 donations to the CADS National Technical Committee who develop our training sessions and manuals.
- Click the *Save and Proceed to Step 3* button

Save and Proceed to Step 3

Step 9

- On the Review and Consent page, please verify that all your information and fees are correct, read the waiver, at the bottom, left side is a blank box - please indicate that you accept the waiver by typing your name in this box.
- Click the *Save and Proceed to Step 4* button

Save and Proceed to Step 4

Step 10

This is the **Payment page**.

- You can pay by Credit Card, or PayPal. Click the PayPal button either way – you WILL have the option to pay by credit card. **Sorry, but we no longer accept offline payments (such as cash or cheque).**

Payment

Payer: gffggh rtrty *

Return to step 3 to change the payer on file for this registration.

The Payment Method button below also produces an option to pay by Credit Card : Click the PayPal button to select this option

Receipt

Programs and Products

Item	Quantity	Totals	Currency
CADS Yearly - Edelweiss Annual Participant Fee	1	\$340.00	
CADS - National Capital Division Student Annual NCD Fee	1	\$5.00	
CADS - Canadian Adaptive Snowsports National Student Annual Fee	1	\$30.00	
Total Due		\$375.00	CAD

Please click the PayPal button to make a payment of **\$375.00 CAD**



Step 11 ****Important****

- Look for your Confirmation email. If you don't see it, check your Junk Mail.
- Take note of, and keep, the **Access Code** in the email. This number is also your CADS Membership Number. You will need it for any future registrations or to view or modify your data.

Step 12

If you wish to register another person when you are done – two ways (*well, three really, since you can start from the URL link again*)

- on the Receipt Page, scroll to the bottom and click the *Register Another Family Member* button at the bottom left side of the receipt page. (unfortunately, only lets you register another of what you just did, i.e. another volunteer, or another student)
- OR, and this let you register either a volunteer or a student, as well as review your data so far: scroll to the top and click the purple *Manage Your Account* button. You will need your NEW CADS NUMBER from your Confirmation Email. Then select the type of person you wish to register

If you have questions please contact:

Catherine Pousseau, Edelweiss Registrar, catherine.pousseau.cads@gmail.com 613-282-2954